

Professional Development

Including:

1st Quarter Evaluation

1st Quarter President Evaluation

2nd Quarter President Evaluation

3rd Quarter Self Evaluation

Student Council Position – Quarterly Evaluation Form – 1st Quarter

Name: Dillan

ASB Executive Board Member

Job Description:

Must be a member of leadership for at least one year to be elected into the position.

- Attend and be an active member for all monthly board meetings and report back to Student Council. Equally, attend all and any special meetings held by the district board that is required.
- Student will be directly involved in communicating with professionals and community members to assist in various activities held by the leadership class. Take the voice of the Student Body to the board members.
- In charge of the Student Senate Organization (if applicable). Student will attend monthly meetings and work with the AD to create agenda.
- In charge of being the Club Committee Chair working on communication, paperwork and activities with clubs on campus. Offer general aid to clubs; help clubs with paperwork, with an emphasis on new clubs. Maintain open lines of communication between club committee chair & club presidents
- Conduct club committee meeting with club presidents and club advisors on a monthly basis to discuss important, upcoming events involving clubs ~ dude be nice, holiday trees, etc.
- Meet with the Activities Director a week before club committee meeting in order to discuss what needs to be said at the meeting.

Course Application: Development of Professional Skill & Expectations of a Leader

- Enroll in the Leadership/Student Council course; required daily attendance in course.
- Maintaining grades in all academic classes. Attend all classes, do not be tardy, follow the RHS student handbook: i.e. dress code policy, honor code.
- Ensuring you are carrying out duties and responsibilities that have been given by the AD. Keep on task at all times. Turn in all work at prescribe deadline as directed.
- Maintain working knowledge of all the upcoming events that are going on, and the procedures that must be taken to complete them successfully.
- Complete Procedure Forms as required by AD. Procedure form of event will be due one week after the event has occurred.
- Participate in planning, preparing, and attending all ASB and class events as assigned.
- Lead/contribute to committees/jobs as assigned (may have to complete on own time, outside of class period).
- Work, assist, supervise and communicate together as a team and find compromise and positivity.
- Respect each position in the class and their authoritative role in making sure the class runs smoothly.
- Time management, organization and work ethic are to be shown consistently to be successful with this program.
- Work daily to develop your professional skills.
- Spread school spirit; above and beyond what is expected.
- Complete Social Media assignments to promote school activities and events. Conduct your behavior professionally.
- Follow the Core Principles established each year.
- Student shall serve as a positive role-model to other students at RHS.
- Required to set-up and clean-up after all ASB rallies and activities.
- Required to complete an entire scrapbook with assigned pages throughout the year.
- All students in leadership are required to attend one school board meeting, take notes, and write a one-page summary of the event. This document will be due the Friday after the Monday board meeting.
- Students are required to present at each formal student council meeting while presenting a formal report for a grade.

Topic	Points Possible	Points Received	Comments
Student has followed duties according to job description based on highlighted areas and written description by AD. Student has meet deadlines as prescribed by the Activities Director showcasing dependability.	20 total points	20/20	
<i>Student has showed positive leadership qualities. Student maintains a positive attitude in behavior and comments shared in class and with instructor, and peers, regarding events, activities and work within the class assigned.</i>	10 total points	10 /10	
Student has shown respect to peers, teachers, classified, administration, and Activities Director.	10 total points	10 /10	
<i>Student is a true role model on campus through their actions such as, but not limited to, spirit dress day participation, going to athletic events, attending club activities and more.</i>	10 total points	9 /10	
Student is exhibiting excellent work ethic and working to their fullest potential.	10 total points	10 /10	
<i>Student has followed class rules: sitting down when the bell rings, being quiet waiting for instruction from ASB President and AD, and getting started on daily assignments.</i>	10 total points	10 /10	Always!
Student has been quiet when another person is speaking in front of the class.	10 total points	10 /10	
<i>Student has been productive in daily class activities, position work, committee work, and if not busy, looks to help another peer in class – goal: NOT to waste significant time allotted to get work completed. Student is not doing other school work for other classes during leadership time.</i>	10 total points	10 /10	Thank you for using your time wisely!
Student has used electronic devices in a professional manner. Cell phones are ok in the class under the discretion of the AD. Student uses phone for leadership related items. NOT to check social media and/or post unless directed by assignment and/or AD.	10 total points	10 /10	
<i>Student has followed the core principles outlined by the class at the beginning of the school year. Student is leaving a legacy.</i>	20 total points	20 /20	
Student exhibits the behavior and desire to be in the leadership program.	10 total points	10 /10	
<i>Student is developing professional development skills as they are taught within the year. Student showcases these skills daily within the classroom and outside of Ripon High School.</i>	10 total points	10 /10	
Student has maintained academic excellence in courses at RHS. Student must maintain a C average grade in all classes or grade on evaluation will drop. If you cannot maintain grades in all classes, with the demands of the leadership program, then this is cause for concern.	10 total points	10 /10	✓
Grade: 981-A	150 total points	149 /150	

I appreciate you, your leadership role, kindness + genuine heart!

ASB President Quarterly Evaluation of Peers

The following evaluation is done by the ASB President every quarter to give a different perspective on your effort and attitude in the Leadership class. The grades given are determined by the ASB President's judgment. Points are taken away due to lack of discipline, disrespect, and inefficiency to do one's job. Every circumstance is taken individually, and the number of points that will be subtracted off the original 50 points will be determined by the severity of one's actions.

This evaluation will include personal notes and comments and specific dates or description of why points were subtracted or added. Your scores in the evaluations are confidential and are only being discussed by the ASB President and the Activities Director. It is your choice to discuss your grade with your classmates. ***If there are any questions or concerns to why points were subtracted, direct your questions to the ASB President.***

Name of Student: <u>DILAN SACTYMAN</u>			
Topic	Points Possible	Points Received	Comments
Student has meet deadlines as prescribed by the ASB President showcasing dependability.	10 points	10 /10	NO PROBLEMS HERE ✓
<i>Student has showed positive leadership qualities. Student maintains a positive attitude in behavior and comments shared in class and with instructor, and peers, regarding events, activities and work within the class assigned.</i>	10 points	10 /10	EASY 10/10
Student has been productive in daily class activities, position work, committee work, and if not busy, looks to help another peer in class – goal: NOT to waste significant time allotted to get work completed. Student is not doing other school work for other classes during leadership time. Student is not on their cell phone unless using for activity related events.	10 points	10 /10	<u>ALWAYS</u> WORKING HARD!
<i>Student is exhibiting excellent work ethic and working to their fullest potential. Student exhibits the behavior and desire to be in the leadership program.</i>	10 points	10/10	BECOME AMAZING LEADER
Student is following core principles.	10 points	10/10	✓
Grade: <u>100%</u>	Total Points = 50	50 /50	



(-)	(+)
- SHARE YOUR IDEAS MORE OPENLY, YOU'RE SO WISE IT WOULD BENEFIT THE CLASS TO HEAR YOUR IDEAS	+ SO KIND & POSITIVE + HAS GROWN INTO SUCH AN AMAZING LEADER + WANTS THE BEST FOR EVERYONE + WISE BEYOND YOUR YEARS

"CONFIDENCE IN YOURSELF, YOUR WORK, AND THOSE AROUND YOU WILL RESULT IN SUCCESS."

ASB President Quarterly Evaluation of Peers

The following evaluation is done by the ASB President every quarter to give a different perspective on your effort and attitude in the Leadership class. The grades given are determined by the ASB President's judgment. Points are taken away due to lack of discipline, disrespect, and inefficiency to do one's job. Every circumstance is taken individually, and the number of points that will be subtracted off the original 50 points will be determined by the severity of one's actions.

This evaluation will include personal notes and comments and specific dates or description of why points were subtracted or added. Your scores in the evaluations are confidential and are only being discussed by the ASB President and the Activities Director. It is your choice to discuss your grade with your classmates. ***If there are any questions or concerns to why points were subtracted, direct your questions to the ASB President.***

Name of Student: <u>DIWAN SACKMAN - ASB BOARD MEMBER</u>			
Topic	Points Possible	Points Received	Comments
Student has meet deadlines as prescribed by the ASB President showcasing dependability.	10 points	10/10	NO ISSUES HERE 
<i>Student has showed positive leadership qualities. Student maintains a positive attitude in behavior and comments shared in class and with instructor, and peers, regarding events, activities and work within the class assigned.</i>	10 points	10/10	ALWAYS SUPPORTING OTHERS
Student has been productive in daily class activities, position work, committee work, and if not busy, looks to help another peer in class – goal: NOT to waste significant time allotted to get work completed. Student is not doing other school work for other classes during leadership time. Student is not on their cell phone unless using for activity related events.	10 points	10/10	ALWAYS WORKING HARD
<i>Student is exhibiting excellent work ethic and working to their fullest potential. Student exhibits the behavior and desire to be in the leadership program.</i>	10 points	10/10	ALL DAY, EVERY DAY!
Student is following core principles.	10 points	10/10	
Grade: <u>A-100%</u>	Total Points = 50	50/50	

WHAT I APPRECIATE ABOUT YOU

DIWAN, YOU'RE ONE OF THE MOST DEDICATED,
DETERMINED, AND POSITIVE PEOPLE I KNOW.
YOU TRULY PUT HARDWORK INTO WHATEVER
YOU SET YOUR MIND TO. I HAVE NO DOUBT
IN MY MIND YOU WILL BE SUCCESSFUL IN
WHATEVER YOU CHOOSE TO DO AND DON'T
LET ANYONE CONVINCE YOU OTHERWISE.

- LOVE, MAK

Student Council Position – Quarterly Evaluation Form – 3rd Quarter
Name: Dylan Saltsman

ASB Executive Board Member

Job Description:

Must be a member of leadership for at least one year to be elected into the position.

- Attend and be an active member for all monthly board meetings and report back to Student Council. Equally, attend all and any special meetings held by the district board that is required.
- ★ • Student will be directly involved in communicating with professionals and community members to assist in various activities held by the leadership class. Take the voice of the Student Body to the board members.
- In charge of the Student Senate Organization (if applicable). Student will attend monthly meetings and work with the AD to create agenda.
- In charge of being the Club Committee Chair working on communication, paperwork and activities with clubs on campus. Offer general aid to clubs; help clubs with paperwork, with an emphasis on new clubs. Maintain open lines of communication between club committee chair & club presidents
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- Ensuring you are carrying out duties and responsibilities that have been given by the AD. Keep on task at all times. Turn in all work at prescribe deadline as directed.
- Maintain working knowledge of all the upcoming events that are going on, and the procedures that must be taken to complete them successfully.
- Complete Procedure Forms as required by AD. Procedure form of event will be due one week after the event has occurred.
- Participate in planning, preparing, and attending all ASB and class events as assigned.
- Lead/contribute to committees/jobs as assigned (may have to complete on own time, outside of class period).
- Work, assist, supervise and communicate together as a team and find compromise and positivity.
- Respect each position in the class and their authoritative role in making sure the class runs smoothly.
- Time management, organization and work ethic are to be shown consistently to be successful with this program.
- Work daily to develop your professional skills.
- ★ • Spread school spirit; above and beyond what is expected.
- Complete Social Media assignments to promote school activities and events. Conduct your behavior professionally.
- • Follow the Core Principles established each year.
- Student shall serve as a positive role-model to other students at RHS.
- Required to set-up and clean-up after all ASB rallies and activities.
- Required to complete an entire scrapbook with assigned pages throughout the year.
- ~~All students in leadership are required to attend one school board meeting, take notes, and write a one-page summary of the event. This document will be due the Friday after the Monday board meeting.~~
- Students are required to present at each formal student council meeting while presenting a formal report for a grade.

can always get better
Definitely improved

did we we

Did very well

Always room for improvement

Topic	Points Possible	Points Received	Comments
Student has followed duties according to job description based on highlighted areas and written description by AD. Student has meet deadlines as prescribed by the Activities Director showcasing dependability.	20 total points	19/20	Participated in meetings, brought concerns to superintendent, involved.
<i>Student has showed positive leadership qualities. Student maintains a positive attitude in behavior and comments shared in class and with instructor, and peers, regarding events, activities and work within the class assigned.</i>	10 total points	8/10	Need to be mindful of what I say.
Student has shown respect to peers, teachers, classified, administration, and Activities Director.	10 total points	8/10	again
<i>Student is a true role model on campus through their actions such as, but not limited to, spirit dress day participation, going to athletic events, attending club activities and more.</i>	10 total points	10/10	Very involved with clubs, both my own and others.
Student is exhibiting excellent work ethic and working to their fullest potential.	10 total points	10/10	Putting in my best effort to be there.
<i>Student has followed class rules: sitting down when the bell rings, being quiet waiting for instruction from ASB President and AD, and getting started on daily assignments.</i>	10 total points	10/10	Here on time every day
Student has been quiet when another person is speaking in front of the class.	10 total points	9/10	stop myself from talking in my group.
<i>Student has been productive in daily class activities, position work, committee work, and if not busy, looks to help another peer in class – goal: NOT to waste significant time allotted to get work completed. Student is not doing other school work for other classes during leadership time.</i>	10 total points	10/10	I do my work and step up to help where needed.
Student has used electronic devices in a professional manner. Cell phones are ok in the class under the discretion of the AD. Student uses phone for leadership related items. NOT to check social media and/or post unless directed by assignment and/or AD.	10 total points	10/10	I use my phone in class occasionally for calendar, messages, and reposting posts.
<i>Student has followed the core principles outlined by the class at the beginning of the school year. Student is leaving a legacy.</i>	20 total points	19/20	Yes! Be purposeful, be passionate, be powerful through communication. Work with each other not against each other. We rise and fall in unity. We start with you.
Student exhibits the behavior and desire to be in the leadership program.	10 total points	10/10	
<i>Student is developing professional development skills as they are taught within the year. Student showcases these skills daily within the classroom and outside of Ripon High School.</i>	10 total points	10/10	senioritis
Student has maintained academic excellence in courses at RHS. Student must maintain a C average grade in all classes or grade on evaluation will drop. If you cannot maintain grades in all classes, with the demands of the leadership program, then this is cause for concern.	10 total points	10/10	
Grade: 95.3%	150 total points	143/150	

always room improve